

Paying your 2021 Membership Fees to DASA via e-transfer:

Please recognize that this process may vary slightly between institutions, and adjust accordingly. Thank you!

1. Access your banking information online and go to 'interact e-transfer' or 'electronic transfer'. Add a new contact using the "TreasurerDASA@gmail.com" email address. You can add Nancy's name as the contact point or leave it blank if preferred.
2. Enter the amount of the e-transfer. The 2021 membership fee is \$30.
3. Choose your account you are paying this from.
4. Set your security question and answer. These can be anything you'd like, but don't forget what it is as it will be the same for any e-transfers to DASA in future!
5. Include a message as part of the e-transfer stating what you are paying for, and your name. Note: This is especially important if there is more than one name on the account, or if you're going to be making additional payments in future, ie: paddle fees, training fees, pool fees, etc.
6. Send the e-transfer.
7. Important: Immediately send a separate email directly to TreasurerDASA@gmail.com with the following information. Without this email, the e-transfer cannot be accepted!
 - o Name
 - o Payment amount and reason
 - o Security question answer
8. When the payment has been accepted, you'll receive an email back from Nancy at TreasurerDASA@gmail.com, confirming your payment has been received and you're all set. Paddles up!